



Our Kids.  
Our Community.  
Our Legacy.

## Corporate/Employer Gift Matching Frequently Asked Questions

If your employer offers a gift matching program, it could potentially double your donation to the RBEF. Here's how you can take advantage of this easy way to support our schools.

### Q. What is a Gift Matching Program?

A. Gift Matching Programs are offered by many employers, especially larger companies and corporations. These programs provide funds to match employees' charitable contributions. Typically, matching gifts are dollar-for-dollar for a donation that you make. Some companies also give matching gifts for donations employees make to the company's political action committee (PAC) contributions or in support of employees' volunteer efforts.

### Q. How does Gift Matching help RBEF?

A. Employer gift matching allows you to double the impact of your monetary donation (and possibly volunteer time) *at no cost to you*. So, if you give \$250 to RBEF, your employer would also give \$250, which provides the RBEF a total of \$500 to fund arts programs, STEM programs, teacher grants, college field trips and so much more.

### Q. How do I know if my employer offers a Gift Matching Program?

A. You will need to ask your employer. If your employer has a Foundation, Corporate Social Responsibility or Corporate Citizenship department, start there. Otherwise, talk to your Human Resources department or search your company intranet. Additionally, there are several online databases and lists where you can look up your company name, but please note that these are third party resources and they may not have the most up-to-date information.

### Q. How do I use my employer's Gift Matching Program to help the RBEF?

A. First, make a personal donation to the RBEF. We encourage you to make the suggested investment of \$250/child enrolled in the school district. Keep your receipt – your employer may ask for it to verify your donation. Next, register your donation for a match through your employer's Matching Gift Program. Procedures vary with each company. You may have to submit your request using an online system or by completing a form, and you may have to provide the following information:

Organization Legal Name:	Redondo Beach Educational Foundation
Organization Address	409 N. Pacific Coast Highway, Suite 310 Redondo Beach, CA 90277
Tax ID number (or EIN)	33-0470935
Contact name:	Raymur Flinn
Contact email address:	<a href="mailto:raymur@rbef.org">raymur@rbef.org</a>
Contact phone:	310-954-2004

Your employer's Gift Matching Program will then verify and approve your donation for a match. You should receive confirmation from the program and the RBEF should receive the matching gift directly. Please note that Gift Matching Program payment schedules vary by company and funds may be disbursed monthly, quarterly or bi-annually, etc.

### Tips and Tricks

- Most companies have minimum and maximum dollar amounts for the donations they'll match, as well as specific rules about the types of nonprofit organizations that are eligible to receive matching gifts
- If you do not see RBEF listed as an approved nonprofit organization, you may have to nominate it for eligibility in your employer's gift matching program
- Pay attention to any year-end deadlines, as well as the number of days you have to register your match after making your personal donation
- To maximize the amount of money the RBEF can receive, check to see if your employer will give more than a dollar-for-dollar match.

Questions? Please email us at [contact@rbef.org](mailto:contact@rbef.org)

The Redondo Beach Educational Foundation is a private, nonprofit organization with IRS 501(c)(3) designation and Tax ID # 33-0470935.

Our Kids.  
Our Community.  
Our Legacy.

The Redondo Beach Educational Foundation  
409 North Pacific Coast Highway, Ste.310  
Redondo Beach, CA 90277  
(310) 954-2004 / [www.rbef.org](http://www.rbef.org)  
501(c)(3) 33-0470935